

BUCKINGHAMSHIRE AND MILTON KEYNES FIRE AUTHORITY
BUCKINGHAMSHIRE FIRE AND RESCUE SERVICE

Clerk to the Fire Authority, Strategy and Partnerships Directorate, Milton Keynes
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Clerk to the Fire Authority: John Moffoot

Chief Fire Officer and Chief Executive
Mark Jones

To: The Chairman and Members of the Safety Panel

14 January 2010

Dear Councillor

Your attendance is requested at a meeting of the **SAFETY PANEL of the BUCKINGHAMSHIRE AND MILTON KEYNES FIRE AUTHORITY** to be held in Meeting Room 1 at Fire and Rescue Headquarters, Stocklake, Aylesbury on **FRIDAY 22 JANUARY 2010 at 10.00 am** when the business set out overleaf will be transacted.

Yours faithfully

John Moffoot
Clerk to the Fire Authority

Councillor Wright (Chairman)
Councillors Baldwin, Bhatti, Edwards, Potts, Schofield, Woollard

If you have any enquiries about this agenda please contact: Kay O'Callaghan - Tel: (01908) 254737 or e-mail: Kay.O'Callaghan@milton-keynes.gov.uk



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SAFETY PANEL

TERMS OF REFERENCE

1. To consider, and make recommendations to the Executive Committee, on all matters related to the development, promotion and delivery of a co-ordinated Prevention, Protection, Partnerships and Community Safety Strategy.
2. To consider and make recommendations to the Executive Committee with regard to the health and safety of staff, in accordance with Statutory Duties and with the objective of engaging the Elected Members of the Authority and all staff in promoting a strong health and safety culture within the Organisation.
3. To convene any Working Parties or Task Groups as may be appropriate to assist in fulfilling the duties of the Panel.
4. To consider, and make recommendations to the Executive Committee on, any other relevant matters relating to community safety, which may be referred to the Panel.

AGENDA

Item No:

1. Apologies

2. Minutes

To approve, and the Chairman to sign as a correct record, the Minutes of the meeting of the Safety Panel held on 23 October 2009 (Item 2) (**Pages 5 to 12**).

3. Disclosure of Interests

Members and officers to disclose any interests they may have in the business to be transacted.

4. Questions

To receive questions in accordance with Standing Order SOA7.

5. Key Statistics and Trends (including Health and Safety Statistics)

To receive a presentation.

Contact Officer: Brian Dugdale (Assistant Chief Fire Officer)

6. Incidents of Interest

To receive a presentation.

Contact Officer: Brian Dugdale (Assistant Chief Fire Officer)

7. Summary of recent Authority activity under the Regulatory Reform (Fire Safety) Order 2005

To receive a presentation.

Contact Officer: Brian Dugdale (Assistant Chief Fire Officer)

8. Evaluation of Partnerships

To consider Item 8 (**Oral report**).

Contact Officer: Brian Dugdale (Assistant Chief Fire Officer)

9. Update on the Integrated Risk Management Plan (IRMP) 2009/12 Action Plan – Safety

To consider Item 9 (**Pages 13 to 28**).

Contact Officer: Brian Dugdale (Assistant Chief Fire Officer)

10. Outcomes from a Recent Prosecution

To consider Item 10 (**Oral report**).

Contact Officer: Brian Dugdale (Assistant Chief Fire Officer)

11. Date of Next Meeting

To note that the next meeting of the Panel will be held on Friday 23 April 2010 at 10.00 am.