

## ITEM 2

Minutes of the OVERVIEW AND PERFORMANCE COMMITTEE of the BUCKINGHAMSHIRE AND MILTON KEYNES FIRE AUTHORITY held on FRIDAY 25 NOVEMBER 2009 at 10.00 am

**Present:** Councillor Tallack (Chairman)  
Councillors Busby, Cartwright, Davies and Dhillon

**Officers:** B Dugdale (Assistant Chief Fire Officer), R Harold (Assistant Chief Fire Officer), T D'Souza (Group Manager Central Intelligence Unit), G Barry (Business Support Manager), R Priest (Group Manager Policy and Projects [Operational Support]) and S Heap (Democratic Services Manager)

**Apologies:** Councillors Anson and Woollard

**Also Present:** Councillor Rogerson

### OP05 APPOINTMENT OF VICE-CHAIRMAN

It was noted that prior to the previous meeting of the Committee Councillor Cartwright had not had the opportunity to accept the Authority's Code of Conduct and therefore was not eligible to be appointed Vice-Chairman. Councillor Cartwright had since made the appropriate declaration.

It was proposed and seconded that Councillor Cartwright be appointed Vice-Chairman of the Committee for 2009/10.

RESOLVED –

That Councillor Cartwright be appointed Vice-Chairman of the Overview and Performance Committee for 2009/10.

### OP06 MINUTES

RESOLVED –

That the Minutes of the meeting of the Committee held on 16 September 2009, be approved and signed by the Chairman as a correct record.

### OP07 DEMONSTRATION OF PERFORMANCE INFORMATION SOFTWARE AND REVIEW OF MEASURES

The Committee received a demonstration of the Authority's new performance management software and reviewed the Authority's performance against the targets in the Integrated Risk Management Plan.

The Committee specifically noted the following areas where performance was not meeting the target:

(a) Fire Contained in Room of Origin

It was noted that performance had declined on last year. It was reported that officers were currently reviewing how the indicator was benchmarked and would report back to the next meeting of the Committee.

(b) Road Traffic Collisions

It was noted that the Authority was failing to meet the target for the reduction in road traffic collisions in each of the three target groups (0 – 16 year olds, 17 to 24 year olds and over 65 year olds).

The Committee particularly noted the large increase in injuries to over 65 year olds and recognised that the person sustaining the injuries could either be a pedestrian, a driver or a passenger. The Committee suggested that a further break down of the injuries sustained by this Group should be considered.

The Committee considered whether the current performance targets should be continued, or whether the Authority should revert to the National Targets, as used by the Thames Valley Safer Roads Partnership, which included a performance target for the 25 to 64 year old age group. It was noted that the current performance targets were based on the identified high risk areas, which allowed the available resources to be targeted. It was reported that if the National Targets were to be adopted as part of the refreshed Integrated Risk Management Plan, the Authority's resources could still be targeted at the high risk area.

(c) In an Emergency

It was reported that a range of targets were still to developed under this heading. However, appliance availability was being recorded and was achieving a 93% success rate. Retained Duty supported appliance availability was also below target, but greater information provided by the new system on availability would allow recruitment campaigns to be target on the areas of particularly poor take-up.

It was noted that officers constantly monitored the availability of appliances and modelled different scenarios, which allowed resources to be allocated to where risk was highest.

It was also noted that feedback from service recipients was regularly monitored and while it was found that generally satisfaction rates with response times were high, groups such as travellers and older persons recorded lower levels of satisfaction.

(d) General Health Indicators

It was reported that information on National Indicator 49 (Number of Primary Fires and Related Casualties and Non-Fatal Casualties) was now being collected at Station Level.

It was also reported that the Authority was continuing to monitor its performance against the former Best Value Performance Indicators as a way of assessing progression.

The Committee noted that reports from the new Performance Plus Software would initially be trialled by senior managers before being rolled out across the organisation. It was hoped that this would also include Members.

RESOLVED –

1. That officers be requested to provide to the next meeting a comparison of the current local road traffic collision reduction targets and National targets.
2. That a report be submitted to the next meeting providing a sub-categorisation of the road traffic collisions involving the over 65 years old age group.
3. That a report be submitted to the next meeting on the strategies employed by the Authority to reduce road traffic collisions.

**OPO8**

**CORPORATE RISK REGISTER – NOVEMBER 2009**

The Committee reviewed the most serious risks identified in the Corporate Risk Register, noting the level of risk and the direction of travel.

The Committee noted that the Risk Register had received a major overhaul and the former 107 risks contained on the Register had been categorised under 12 risk areas which were aligned with the Integrated Risk Management Plan. It was also noted the Register was still being developed.

It was reported that the Register was monitored by the relevant risk owners and the Chief Officer Forum on a monthly basis and would be submitted to this Committee quarterly.

The relationship between managing the level of risk and the management of performance was recognised and it was suggested that the Risk Register could be categorised under similar headings as used for performance management.

It was noted that training would be provided for the Committee on the Risk Register in the New Year.

THE CHAIRMAN CLOSED THE MEETING AT 11.27 AM